

BAY AREA AIR QUALITY MANAGEMENT DISTRICT

Memorandum

To: Chairperson Townsend and Members
of the Board of Directors

From: Jack P. Broadbent
Executive Officer/APCO

Date: February 16, 2005

Re: Report of Division Activities for the month of January 2005

ADMINISTRATIVE SERVICES DIVISION - W. TOWNSEND, DIRECTOR

Work on the annual independent financial audit was conducted during the month with 90% of the work completed. Staff prepared and collected information for the auditors as needed. The results of the audit will be presented to the Budget and Finance Committee at a future meeting.

Budget preparations continued with no specific guiding information from the State other than what was released by the Governor in January. Tom Addison gave a brief report on the Governor's proposed budget at the January 26, 2005 Budget & Finance Committee meeting. With nothing specific, staff began budget preparations after receiving prep packages.

Also presented at the Committee meeting were requests to fund the spring 2005 Lawnmower Buyback Program and a Phase I teleconferencing project to equip the 4th floor conference room. Both items will be presented to the full Board for consideration at the February 16, 2005 meeting.

COMPLIANCE & ENFORCEMENT DIVISION - S. YEE, DIRECTOR

Enforcement Program

Staff responded to the Tesoro #5 Boiler failure on January 12th that resulted in visible emission, permit condition, and public nuisance violations for approximately 19 days. Coke particulate was observed falling out in areas west of the refinery as east and southeast winds carried the particulates in the direction of Martinez. The District received 9 complaints of fallout. Tesoro received numerous complaints and sent insurance claims adjusters out to interview the complaints. District staff responded to the incident and took ambient canister, coke, and numerous fallout samples.

A special task force consisting of San Francisco Public Health Department, the SF District Attorney's Office, Cal-OSHA, DTSC, EPA, County Solid Waste, and the District was developed to look into whether asbestos containing material (ACM) from San Francisco